

COVID-19 How to deal with symptoms in a member of staff or pupil in an educational setting

It is vital if a member of staff or pupil **starts to** develop symptoms (high temperature, new continuous cough or loss or change to sense of smell or taste) that the school/educational establishment takes immediate action. **Please inform BCC Public Health by filling out this form at**

<https://forms.gle/SEu5SQQuSnLyfjU6>

Use the following flowchart to determine what actions to take, as advised by Public Health England. Please note that this advice is subject to change.

If you are aware of a positive result for COVID-19 please phone PHE (Public Health England) on: **0344 2253560 option 0 option 2**

For general advice please contact BCC Public Health Division by email:(**using the subject heading: 'education support'**) BCCCOVID19@birmingham.gov.uk

If you require advice or guidance on Covid-19 issues please review the table below for useful telephone numbers and links:

Advice/Guidance	Email address:
General Advice: BCC Public Health Division (using the subject heading 'education support')	BCCCOVID19@birmingham.gov.uk
Public Health England: Inform Public Health England of all positive cases of Covid-19 immediately	Call 0344 225 3560 option 0 option 2 https://www.gov.uk/guidance/notifiable-diseases-and-causative-organisms-how-to-report
Ordering Tests: Contact the NHS website.	You can call 119 or visit: https://www.nhs.uk/conditions/coronavirus-covid-19/testing-and-tracing/ask-for-a-test-to-check-if-you-have-coronavirus/
Infection, Prevention & Control Guidance: <ul style="list-style-type: none"> • Cleaning • Social Distancing • PPE 	Please contact - BCCCOVID19@birmingham.gov.uk
Occupational Health Guidance:	Schools should contact their Occupational Health Service provider. If this is BCC you can reach them at Occupational.Health@birmingham.gov.uk .
Employment Guidance:	Pls contact your designated HR lead (either in BCC or external)

