



Chilwell Croft Academy

All Different, All Equal, All Achieving

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Equitas Academies Trust

Monday 7th September 2020

Dear Parents and Carers,

Welcome back! It has been great to see so many of you bringing your smiling, excited children back to school over the past couple of days, they are beginning to settle back really well.

I am writing to remind you about a few new procedures we have in school in order to ensure that everyone is as safe as possible. This does mean I am going to have to ask you as parents to **be patient during drop off and collection and ensure you socially distance from other parents and families as well as staff**. Whilst waiting on the playground at the beginning and end of day, we **strongly advise parents to wear face masks or coverings**. Thank you to all those who are already doing this.

Beginning of the Day

We have new staggered start times to try and reduce the amount of children and families on the playground at any one time. Although the Summer Lane gates will open at 8:25 for parents, we ask that you try and come just before the scheduled time your child can enter school (please see below). For those of you who have more than one child, please wait on the playground at a safe distance with your child until it is their turn to go in. **Please do not leave children outside the gate or in the playground unattended**. Parents are to leave the playground via the Aldi gates to ensure we have a one- way system.

Year Group	Time
Year 4 & 6	8:30am
Year 3 & 5	8:40am
Year R, 1 & 2	8:50am

End of the Day

At the end of the day, the Aldi Gates will open at 2:50pm to allow parents to come safely onto the playground to socially distance and patiently wait to be told when they can **collect their children from 3pm**. Please bear with us as we try and get it right over the first few days, you may be asked to wait even though you can see your children. Parents are to exit through the Summer Lane Gates.

PE Days

In order to reduce changing and extra clothes being brought into school, we ask that your children wear their PE kit into school on the days they have PE. They are not required to wear uniform on these days. Please see overleaf what days children have PE.

Year Group	PE Days
1	Tuesday and Thursday
2	Monday and Wednesday
3	Tuesday
4	Monday
5	Friday
6	Thursday

- Water Bottles. We will not be able to provide water bottles to children this term. Please send your child with a labelled water bottle that they can have whilst in school, this will need to be brought in and taken home each day.
- Bags. All children will be expected to bring a reading bag into school each day and a lunchbox if required. Please do not bring other bags into school with trainers (children will not be allowed to change into trainers at lunchtimes), pencils cases etc. All stationery will be provided.

Illness

If your child becomes unwell at home with a high temperature, new continuous cough or has a loss of, or change in, their normal sense of taste or smell, please keep them and any siblings at home and arrange to get tested by phoning 119 or going to www.nhs.uk. If this happens at school, we will phone you and arrange for your child to be looked after safely, separately from others, until they can be collected. If this occurs, they will also be expected to take a COVID-19 test and self-isolate until results are received.

Thank you for your patience and understanding, we will continue to keep you updated about any changes to the information listed above. We appreciate your patience on the playground as you safely socially distance and keep apart from other families, waiting to collect your children. Please understand we are doing this to try and ensure the safety of all members of our school community.

Please be reassured we are entirely focused on making sure that every day, every child at the school continues to learn and thrive.

If you have any questions or queries before returning, as always please do not hesitate to contact me or the school office on 0121 464 3402 or enquiry@chilwellcroftacademy.com.

Kind Regards



Andy Murphy
Acting Headteacher